



## EMPLOYEE MINISTRY COVENANT

Parish \_\_\_\_\_

Name of Employee: (Please Print) \_\_\_\_\_

Name of Ministry or Group: \_\_\_\_\_

*I hereby agree that:*

- I have received and read the Ministry Position Description and the ***Guidelines for Parish Volunteers and Lay Employees (November, 2016) and I understand the Duty to Report.***
- I have completed and signed the Parish Employee Information Form.
- At all times while representing this Parish, I will respect and uphold our Catholic principles and standards of behavior.
- I will not disclose any personal, financial, or other information regarding parishioners, staff, participants, or general operations for this Parish without written permission of the Pastor.
- I understand the responsibilities and the limits of this ministry position and agree to follow the duties and responsibilities as assigned by the ministry leader or parish team.
- I understand that I represent this Parish as an Employee **only** when I am functioning as described in the Ministry Position Description.
- I will provide adequate notice to the parish team and ministry leader if I am leaving the ministry.
- The pastor may terminate this agreement. Normally a reason will be given.

\_\_\_\_\_ Date \_\_\_\_\_  
***Signature of Employee***

\_\_\_\_\_ Date: \_\_\_\_\_  
***Signature of Authorized Parish Representative***